



**15th MEETING OF 2011
32nd MEETING OF
THE CONSTITUTIONAL COMMISSION
6th DECEMBER, 2011
GOVERNMENT ADMINISTRATION BUILDING**

PRESENT: Julene Banks Member
Wil Pineau Member

APOLOGIES: N/A

Secretariat members present:

Deborah Bodden Manager, Commissions Secretariat

1. Call to order

The meeting was called to order at 9:25 a.m. and a prayer was offered by Julene Banks.

2. Confirmation of previous minutes

Minutes of the previous minutes were confirmed.

3. Meeting with Government Information Services (GIS) Representative

The Commission met with the Director of GIS Miss Suzette Ebanks and discussed several issues such as: editing of booklets, uploads to website and the ***You and Your Government*** publication. Miss Ebanks has indicated she will make enquiries of her staff and revert to the Commission in a few weeks.

4. Outstanding Business

I. Draft Annual Report

The Commission's 2010-2011 Report will be signed as of 9th December, 2011 which is the end of the term of member Julene Banks. A second appendix will be added to the Report entitled Tribute to Pastor Al. Feedback was given by members on corrections to be made. The Secretariat will send a finalised copy out to all members within the next two days.

II. Governance Paper

Member Julene Banks will work on the wording of the documents while the Secretariat will work on the appendices. Once the content of the document is finalised the Secretariat will confirm the content and of the appendices with each Chief Officer and ask them to identify the type of entity each board/committee is based on the definitions within the paper. The Secretariat will also add a third appendix (the organisational chart of the CI Government).

III. University College of the Cayman Islands Conference Paper Abstract

Member Julene Banks was contacted by UCCI and asked to present on the People Initiated Referendum discussion paper released by the Commission earlier this year. It was agreed that a member of the Commission would present two papers, both the Referendum paper and the Self-Determination paper. Both members are scheduled to be off island at the time of the conference in March 2012.

The Secretariat will reformat the People Initiated Referendum Paper to ensure it is the same as the other documents released by the Commission. Both papers will be forwarded to all members within the next few days for them to select the 250 word abstract they would wish for the Secretariat to forward to UCCI on their behalf. Member Wil Pineau is to forward to the Secretariat the information on what assistance, technical or otherwise, the UK is currently providing to the Cayman Islands.

IV. Research on Suspension of Notice on Bills

The research is ongoing into this topic but will be forwarded to all members in the next few days.

V. Logo

The Secretariat presented some logos for the Commission to consider. It was decided to use the banner off of the website and have it embedded into letter head.

VI. Crown Land Paper

This paper was finalised with feedback from members. It will be formatted to resemble the rest of the Commissions documents and forwarded to all members.

5. Action List

The Commission will:

- I. provide changes to the body of the Draft Governance Paper;
- II. forward the information on the UK-Cayman as described above; and
- III. choose the 250 word abstracts for each presentation at the UCCI Conference.

The Secretariat will:

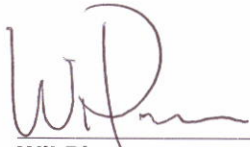
- I. make changes/additions to the Annual Report and send back out to all members;
- II. make changes, add appendix 3 and confirm the content and type of board/committee with Chief Officers as noted above;
- III. reformat the People-Initiated Referendum Paper and forward to all members;
- IV. forward the Self-Determination Paper to all members;
- V. forward the research on the Suspension of Bills to all members;
- VI. create a letterhead for the Commission; and
- VII. make changes to the Crown Land Paper, reformat the cover page and forward to all members.

6. Next Meeting

The next meeting will take place on the 12th January, 2012 in the Commissions Secretariat conference room.

7. **Adjournment**

The meeting was adjourned at 11:15am.

A handwritten signature in black ink, appearing to read 'Wil Pineau', written over a horizontal line.

Wil Pineau
ACTING CHAIRMAN
CONSTITUTIONAL COMMISSION